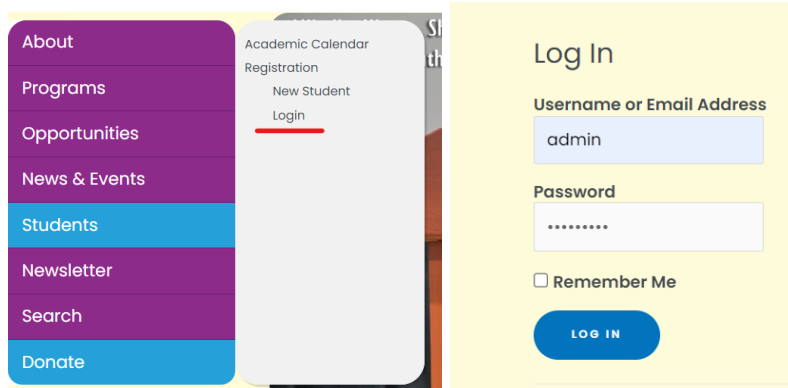
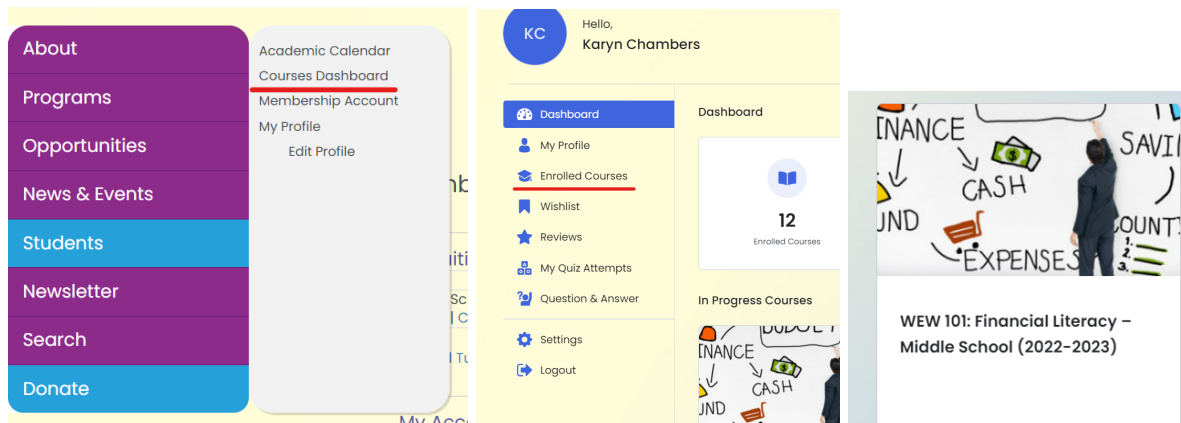


How to Submit Assignments

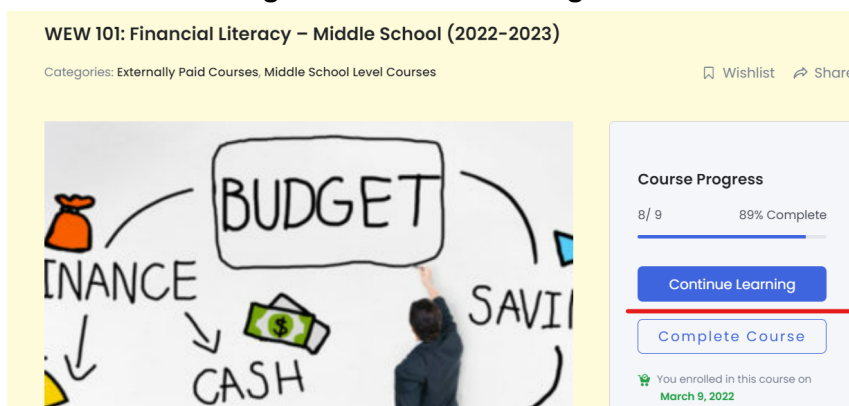
1. Go to WETATiAcademy.org and go to STUDENTS to log in.



2. After logging in you will be directed to the Member Account webpage. Now go to STUDENTS on the menu bar and go to Courses Dashboard. You will be directed to your Dashboard. Select Enrolled Courses. Then Click on your current Course you are currently taking.



3. Click Start Learning or Continue Learning



4. Now you are directed to the Course Content. Click on the assignment that should be under the Session's Video. You will be able to see the assignment to the right of the screen.

The screenshot shows a 'Course Content' page for 'Financial Literacy and Money Management'. The left sidebar lists three sessions: 'Session 1: What is money? Why do finances matter?' (23:31), 'Financial Literacy Session 1 Microfocus Assignment' (highlighted with a red bar), and 'Session 2: What is a budget? How do you make a budget?' (22:18). The right panel shows the details for the 'Financial Literacy Session 1 Microfocus Assignment', including a description field, an attachment of 'Financial-Literacy-Session-1-Microfocus-Assignment.pdf' (Size: 872KB), and a 'Start Assignment Submit' button.

5. From here you can download the PDF assignment instructions. When you complete the assignment you may click Start Assignment Submit to upload your document.

The screenshot shows the 'Attachments' section with a file 'Financial-Literacy-Session-1-Microfocus-Assignment.pdf' (Size: 872KB) and a 'Start Assignment Submit' button. The right panel shows the 'Assignment Submission' form, which includes a text area for the assignment answer and a file upload section with a 'Choose file' button and file support information.

6. After uploading your Assignment, type in the text box “Document Attached.” Then hit Submit Assignment.

The screenshot shows the 'Assignment Submission' form with the text 'Document Attached' entered in the text area. The 'Submit Assignment' button is highlighted with a red bar. The file upload section is also visible at the bottom.